



ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA, INC.

ALBANY, FULTON, MONTGOMERY, RENSSELAER, SARATOGA, SCHENECTADY, WARREN, WASHINGTON

WWW.AFDCA.ORG

INVITATION & REGISTRATION

Fall 2022 Training Workshop on November 12, 2022

Westmere Fire District, 1732 Western Ave, Albany, NY 12203

See attached Schedule of Events for more details!

Per-Attendee Cost is \$15 for Member Districts, \$25 for non-Members

ADVANCE REGISTRATION IS VERY HELPFUL, BUT NOT REQUIRED

Fire District: _____

Membership Status (select one): ___ Member of AFDCA or ___ non-Member of AFDCA

Attendees (include full name and at least one email so we can confirm your registration):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Number Attending: _____ at \$15 each (member) or \$25 each (non-member)

Payment Option:

- 1) Check enclosed payable to Association of Fire Districts – CA for: \$ _____
- 2) Pay at the Door (check box):

HELP US PLAN - Please Respond by Friday, November 4, 2022

Return to:

Association of Fire Districts - CA
PO Box 242
East Schodack, NY 12063

Or by email to caaofd@gmail.com



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Welcome to the Fall 2022 Training Workshop – November 12, 2022

Westmere Fire District, 1732 Western Avenue, Albany, NY 12203

7:00-8:00 *Registration & Continental Breakfast*

8:00-8:10 *Pledge to the Flag & Welcome: Capital Area Association Officers*

8:10-9:15 *Presentation Topic: Human Resources for the Volunteer Fire Service*

Presenter: Chief James Harrington, (Ret) Gates Fire Department, Monroe Co.

Description: For any employer, the human resources department plays a vital role in maintaining a healthy and positive work environment. This is true for the volunteer fire service as well! This training will focus on the importance of HR within the volunteer fire department, and what types of challenges you may face, strategies to handle them, and best practices to implement in your department.

9:15-9:30 *Networking Break*

9:30-10:15 *Presentation Topic: Fire District Purchasing*

Presenter: New York State Office of General Services

Description: A representative from OGS will give an overview of fire district purchasing. This training will cover a wide range of topics and equip commissioners on how to spend taxpayer dollars wisely.

10:15-10:30 *Networking Break*

10:30-12:00 *Ask the Experts Panel – **NEW AND REFRESHED!** A panel of experts have been assembled to answer your questions about a broad range of important topics. Joining us will be Attorney Greg Serio, Attorney Tim Hannigan, Royal Denny of Fire Districts Mutual (VFBL expert), Tony Blackwell of McNeil & Co. (general insurance expert) and Bob Gramulia, CPA of Bryans & Gramuglia CPAs (accounting & audit expert).*

12:00-1:00 *Lunch and Networking*

Everyone is Invited to Attend

Not limited to Commissioners

Please Reserve your Seat Now – AFDCA Members \$15, Non-Members, \$25
Price includes all seminars, training materials, meals